

Sister Lakes Corridor Improvement Authority
9/17/20, 6:00pm

Meeting called to order at 6:14PM

Members Present:

Kelly Smit, Rod Pletz, Brian Morin, Bill Kays, Mike Spain

Members Absent:

Dan Kocsis

Guests Present:

Carl Davis

Agenda:

1. Membership Update:
 - a. Robin has resigned
 - b. Tyler has resigned
 - c. Mike will approach Bill Boston (The Borderline) and Matt Weil (The Strand) about participation interest.
2. Trailhead Maintenance
 - a. Deerpath Excavating – proposal for stump removal \$2,500
 - i. Work has already been done
 - ii. Rod motions to approve funding, Kelly Seconds
 - iii. Motion passes unanimously
 - b. We need to pay someone to maintain the property now that it has been cleaned up.
 - i. Must be put out for bid
 - ii. Carl can put a notice for bid in the Watervliet record for \$50-75
 - iii. Bill motions to approve up to \$100, Kelly Seconds
 - iv. Motion passes unanimously
 - v. Bill will put something together regarding the size and scope of project
 - c. Pavilion
 - i. Rod has a source for concrete work
 - ii. We need to eventually decide where exactly to place the structure
3. Sister Lakes Visitors Map
 - a. Maps have been mostly distributed. Mike has a box left if anyone needs them
 - b. We need to decide who is going to coordinate this moving forward
 - c. If we run out we may consider ordering another few boxes
4. LRE Engineers & Surveyors Proposal

- a. Discussion around proposal sent out in advance of meeting
 - b. We would like additional information from LRE about how the funding will be used (breakdown of services) and also a proposed timeline
 - i. We would like this to be ready in time for the next grant application cycle
 - c. We would like clarification on paragraph four of the Professional Services Agreement about the “Lump Sum” payment versus the “not-to-exceed” fee of \$11,600 outlined in the proposal
 - d. Professional Services Agreement and corresponding documents need to be updated to reflect client as “Sister Lakes Corridor Improvement Authority” instead of “Keeler Township”
 - e. We would like to schedule a meeting with LRE to finalize documents and accept proposal
5. Public Comment solicited at 7:06pm
- a. None heard

Motion to adjourn: Rod

Second: Kelly

Meeting Adjourned: 7:06pm